

Free Entitlement Audit form

Name of Setting

Date of audit:

Name of Child	Birth Certificate	Evidence of Funding eligibility (code)	Proof of address	Parental Agreement	EYPP completed	Register, absence/ lates recorded	Promotion of Fundamental British Values	Safeguarding and SEND pathways

Actions

Requirements	Action	Timeframe	LA date and initials when completed

Recommendations:

Examples of Good Practice:

Signed Auditor _____

Signed Manager /Owner _____