



Croydon Early Learning Team



Autumn Training Programme 2024



About us and our training

The Early Learning Team provides support and advice on a wide range of professional development opportunities for support staff in school and practitioners in Croydon's Private, Voluntary and Independent sector, including childminders. One aspect of our support is to provide training accessible for all practitioners working in the London Borough of Croydon and additional training for all early years settings to access.

Our courses are colour coded to demonstrate how they link with the Education Inspection Framework and you will see the colour codes alongside the relevant courses.

Quality of Education

Behaviour and Attitudes

Personal Development

Leadership & Management



Training

We offer three variations of training: Fully funded, Paid and Bespoke:

We offer both face to face and online training.

All face to face sessions will take place in the training room at Malling Close, Addiscombe, Croydon, CR0 7YD. The training room is a Portakabin at the rear of the site. There is limited on site parking and the venue is accessible using public transport.

- **Fully funded training**

Our fully funded training is free to access and is available only for practitioners working in an early years setting or school in the London Borough of Croydon.

- **Paid training**

A selection of our training is priced at a competitive rate. This training is accessible to practitioners who work in the London Borough of Croydon.

- **Bespoke training and consultancy**

We can offer bespoke training for your setting. In addition to this we offer Consultancy services for Croydon settings.



General Information

Fully funded training:

Most of our training is fully funded which is offered via a combination of face to face and online sessions. There is a limit of **two places per setting for each face to face training session**, to enable the maximum number of settings to attend.

Paid training:

For paid training the cost will vary depending on the type of course and length. All prices will be listed against each individual course.

Bespoke training:

Bespoke training is charged at £75 an hour for Croydon registered settings. Consultancy services are available at the same rate.



Course Registration



How to book:

Please note that training and events for the Autumn term will be booked through Synergy. Further information on how to book places will be available in the Autumn and bookings will open in September.

Contact us:




If you have any learning/physical needs which will affect your ability to access the training, please email us in advance to discuss how we can support you.




Cancellation:




Paid training is non-refundable. Bespoke training is non-refundable but with 4 weeks notice may be rescheduled (subject to availability). Cancellations should be made through Synergy.

Fully funded ELT training must be cancelled at least 3 working days in advance. Late cancellation or failure to attend training will be charged a penalty of £20 per person for online sessions and £30 per person for face to face training. This will be taken from the setting's termly funding. Please ensure that all practitioners are aware of this when booking training places. Settings may send a replacement member of staff instead without charge.

Places must be cancelled via the Provider Portal training section unless otherwise advised (please see page 15)

Course name	Audience	Course description	Course information
<p>Working with Babies</p> 	<p>This session is suitable for childminders, managers and all early years practitioners who work with babies.</p>	<p>This session will include the importance of attachment and the Key Person approach. Planning for an enabling environment, supporting play and learning for babies and children under two.</p> <p>Maximum two places per setting.</p>	<p>2nd October 09:30-12:30 Free Malling Close training room CR0 7YD</p>
<p>Curriculum Confidence for Leaders</p> 	<p>This session is suitable for PVI managers/leaders/childminders responsible for curriculum.</p>	<p>What is your curriculum and how is it delivered in your setting?</p> <p>This workshop seeks to: Consider what your curriculum aims are, discuss how your curriculum is implemented, and how it supports you to be confident about your provision.</p>	<p>3rd October 19:00-21:00 Free Online</p>
<p>Working with Two Year Olds</p> 	<p>This session is suitable for all early years practitioners.</p>	<p>This session will explore how adults can support a two year olds' learning and development through play and consider the importance of an enabling environment.</p>	<p>9th October 19:00-21:00 Free Online</p>

Course name	Audience	Course description	Course information
<p data-bbox="114 220 553 357">Understanding and Supporting Behaviour in your setting</p> 	<p data-bbox="580 220 862 376">This session is suitable for all early years practitioners.</p>	<p data-bbox="880 220 1599 357">This session will help practitioners to develop an understanding of some of the causes of behaviour. Develop strategies to identify triggers and how to respond to these.</p> <p data-bbox="880 395 1534 496">This session does not specifically focus on supporting the behaviour of children who have SEND.</p>	<p data-bbox="1758 220 1995 256">23rd October</p> <p data-bbox="1774 284 1980 320">19:00-21:00</p> <p data-bbox="1834 347 1919 384">Free</p> <p data-bbox="1816 411 1937 448">Online</p>
<p data-bbox="172 517 497 553">Safer Recruitment</p> 	<p data-bbox="580 517 819 756">This session is only suitable for proprietors, managers and those involved in recruiting staff.</p>	<p data-bbox="880 517 1599 799">Following safer recruitment processes is an essential part of safeguarding children. Consider the processes for advertising, interviewing and carrying out pre-appointment checks. The course includes the relevant legislation and policies. The training is accredited by the Safer Recruitment Consortium and attendees will receive a certificate.</p> <p data-bbox="880 820 1585 895">Hot drinks will be provided. Please bring your own lunch.</p>	<p data-bbox="1749 517 2004 553">5th November</p> <p data-bbox="1774 580 1980 617">09:30-16:00</p> <p data-bbox="1695 644 2056 681">Cost £60 per person</p> <p data-bbox="1753 708 1998 745">Malling Close</p> <p data-bbox="1753 772 1998 809">training room</p> <p data-bbox="1800 836 1962 873">CR0 7YD</p>
<p data-bbox="109 914 557 1000">Designated Safeguarding Lead (DSL)</p> 	<p data-bbox="580 914 862 1070">This session is suitable for childminders, DSLs and deputy DSLs.</p>	<p data-bbox="880 914 1599 1278">Delegates will explore the responsibilities of a DSL. Receive updates on safeguarding issues including: thresholds for making referrals, local and national serious case reviews, recording and sharing information. Consider how to support staff and manage allegations against staff. Delegates must attend for the whole session and late comers may not be admitted. Hot drinks will be provided. Please bring your own lunch.</p>	<p data-bbox="1749 914 2004 951">9th November</p> <p data-bbox="1774 978 1980 1015">09:30-16:15</p> <p data-bbox="1695 1042 2056 1078">Cost £85 per person</p> <p data-bbox="1753 1106 1998 1142">Malling Close</p> <p data-bbox="1753 1169 1998 1206">training room</p> <p data-bbox="1800 1233 1962 1270">CR0 7YD</p>

Course name	Audience	Course description	Course information
<p data-bbox="165 220 488 252">Inclusive Practice</p> 	<p data-bbox="566 220 831 424">This session is suitable for room leaders, SENCOs, managers, and support staff in schools.</p>	<p data-bbox="855 220 1503 376">Delegates will reflect on how to create an inclusive environment. Consider how practice and interactions can be inclusive and develop procedures that support such practice.</p> <p data-bbox="855 400 1496 472">Hot drinks will be provided. Please bring your own lunch.</p>	<p data-bbox="1718 220 1989 252">13th November</p> <p data-bbox="1749 284 1957 316">10:00-15:00</p> <p data-bbox="1812 347 1895 379">Free</p> <p data-bbox="1731 411 1975 517">Malling Close training room</p> <p data-bbox="1778 544 1935 576">CR0 7YD</p>
<p data-bbox="141 603 512 635">Working with Babies</p> 	<p data-bbox="566 603 815 874">This session is suitable for childminders, managers and all early years practitioners who work with babies.</p>	<p data-bbox="855 603 1545 767">This session will include the importance of attachment and the Key Person approach. Support development of planning for an enabling environment to support play and learning for babies and children under two.</p>	<p data-bbox="1718 603 1989 635">19th November</p> <p data-bbox="1749 667 1957 699">19:00-21:00</p> <p data-bbox="1812 730 1895 762">Free</p> <p data-bbox="1794 794 1912 826">Online</p>
<p data-bbox="136 922 517 1011">Feeling Confident for Inspection</p> 	<p data-bbox="566 922 831 1326">This session is suitable for childminders and group settings and for any practitioners who are new or less confident in the inspection process.</p>	<p data-bbox="855 922 1554 1414">Delegates will look at the methodology of inspection, what the inspection process looks like from the notification phone call to receiving the published report. This is a confidence building session for providers by discussing common myths and misconceptions of inspections. Providing a clearer understanding of appropriate steps on how to challenge if needed. We will look at grade descriptors to look at what a 'Good' provision looks like as well as common trends of recommendations made for providers in Croydon.</p>	<p data-bbox="1718 922 1989 954">20th November</p> <p data-bbox="1749 986 1957 1018">19:00-21:00</p> <p data-bbox="1812 1050 1895 1082">Free</p> <p data-bbox="1794 1114 1912 1145">Online</p>

Events



Croydon
Early Learning
Team

CROYDON
www.croydon.gov.uk

Event	Audience	Event description	Event information
Managers Forum	This session is suitable for all managers and deputies.	An informative networking event for those working in a managerial position in group settings based in Croydon such as day nurseries and pre-schools. Managers will be able to receive current and relevant updates both nationally and locally from the local authority, as well as raise questions and discussions on important topics shared by managers.	25th September 10:00-12:00 Online
Safeguarding Forum	This session is suitable for all childminders, DSLs and deputy DSLs.	Receive updates about issues relating to safeguarding both locally and nationally. Consider safeguarding issues identified during inspections and hear an update from the LADO.	16th October 19:00-21:00 Online
Early Years Practitioner Development Forum	This session is suitable for all early years practitioners.	Come together with other settings to discuss how best to support home learning. Settings will share their own experiences and ideas. We will also hear from those who have attended the Making it Real training in Croydon and what they have learned to develop home learning in their settings.	7th November 19:00-21:00 Online

Early Years Conference

Saturday 19th October

Town Hall Croydon

Further information and booking form can be found by emailing:
early.learning@croydon.gov.uk



Training provided by other organisations



Department
for Education

CROYDON
www.croydon.gov.uk

Event	Audience	Event description	Event information
<p>HENRY Core Training</p>	<p>For any practitioner who supports parents with children aged 0-7 within the Borough of Croydon</p>	<p>This two day course helps practitioners gain the knowledge, skills and confidence to provide effective support for parents so they can give their children a healthy, happy childhood. Practitioners will understand the role of early years in future health and wellbeing. Adopt a partnership and empathic approach to working with families around parenting skills, lifestyle habits, nutrition, physical activity and emotional wellbeing. Adopt a strength-based and solution-focused approach to exploring family lifestyle issues. Be able to provide clear messaging on healthy nutrition and physical activity for children aged 0 to 12 in a way that resonates with parents.</p> <p>Please visit www.henry.org.uk/croydon to book any of the HENRY training, clearly stating which training you wish to attend.</p>	<p>17th and 24th September & 9th and 10th December</p> <p>09:15-16:30</p> <p>Free</p> <p>Malling Close training room</p> <p>CR0 7YD</p>
<p>HENRY Raise, Engage and Refer training</p>	<p>This course is designed to boost referrals into local HENRY programmes. It is for a wide range of practitioners such as health and early years practitioners.</p>	<p>Practitioners will develop skills and confidence to raise sensitive lifestyle issues with families, gain understanding of the local HENRY offer and the ways families could benefit, understand the local process for requesting support for families, understand why childhood is so vital for lifelong health and wellbeing and develop skills to build parental motivation to access HENRY support.</p> <p>Please visit www.henry.org.uk/croydon to book any of the HENRY training, clearly stating which training you wish to attend.</p>	<p>5th and 12th November</p> <p>2 x 2.5 hour online sessions</p> <p>9.30am-12pm</p>

Free DfE Training

The Department for Education (DfE) is offering free online Child Development training as part of the Early Years Education Recovery Programme.

Child development training

This online training provides an overview of child development and gives practical advice for supporting the development of children in your setting. The course has 8 modules and each module should take between one and two hours to complete. Modules include: Understanding child development and the EYFS, Brain development and how children learn, Supporting PSED, Maths, Language development , Physical development, Curriculum and assessment and Supporting individual differences and needs.

Further information is available using the link below:

<https://tinyurl.com/msj95kct>



Department
for Education

Booking on to training

From September, training and events (unless otherwise stated) are bookable via the Provider Portal.

Bookings will open on 18th September 2024, following a webinar demonstrated by the Early Learning and IT teams.

A guide on how to book on to training can will be sent to all providers by 18th September 2014



Contact us

The Early Learning
and
Sufficiency Team

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Child.care@croydon.gov.uk