



## SUMMER TERM 2026

### Early Years SEND Team Training and Events



## **Contents**

- Introduction
- General Information
- Late Cancellation
- How to Book
- Details of Summer Courses and Booking Links
- EYSEND Team Contacts
- MS Teams / Eventbrite

## **Introduction**

The Early Years Special Education Needs and Disabilities (EYSEND) Team provides support and advice to Croydon's nurseries, pre-schools, and childminders.

We work with the range of Early Years Settings to promote quality inclusion practice to meet the needs of children with SEND.

Our support includes a central training programme that runs alongside the locality SEND inclusion practitioners support in your setting.

## **General Information**

Our free training is available only for practitioners working in an early year's setting in the London Borough of Croydon

All our training takes place online via MS Teams to allow for more attendees and to offer more training opportunities.

If you would like to discuss inset training, please speak with the Locality Lead for your setting.

## Course Registration

The links to book places online are detailed under each course date.

Bookings open Tuesday 7th April 2026

If you have any questions regarding accessibility for online training, please email or telephone us in advance to discuss how we can support you.

## Cancellations

Our training at this time is free so that we can support as many practitioners as possible.

Please note that failure to attend the training or late cancellation will be charged a penalty of £20 per person for online sessions.

This will be taken from the settings termly funding.

Please ensure that all practitioners are aware of this when booking training places. You may send a replacement member of staff instead without charge.

If you are unable to attend, please contact the team on the details below

**Email: [EarlyYearsSendTeam@Croydon.gov.uk](mailto:EarlyYearsSendTeam@Croydon.gov.uk)**



# Details of Summer Courses and Booking Links

## Autism (Social and Communication Differences)

*Please note dates for these sessions are TBC*

### Early Years Making Sense of Autism Module 1

Suitable for all staff in early years settings, this includes childminders, nursery staff, Pre-School, lunchtime, management, and office staff.

#### **Course Description:**

Gain a better understanding and awareness of autism and the way it affects children in early years' settings.

Autism Education Trust certificate is available on completion.

### Early Years Good Autism Practice Module 2

Suitable for practitioners working directly with children, this includes childminders, nursery nurses/assistants, early year's educators, teachers and SENCOS.

#### **Course Description:**

Gain practical knowledge and discover tools and techniques to support children with autism or on the pathway to a diagnosis in your setting.

Develop professional competencies and standards in your setting using the Autism Education Trust framework tools.

Autism Education Trust certificate is available on completion.

## Behaviour – SEND related

### **Understanding and Supporting Behaviour for Children with SEND**

Suitable for all staff in early years settings, this includes  
childminders, nursery staff, pre-School, lunchtime.  
management and office staff.

#### **Course Description:**

What is behaviour?  
Explore theories and functions of  
behaviour to understand and support the  
behavioural needs of children with SEND  
in your setting.

The course covers strategies and tools to provide practical support  
for children and guidance on behaviour policies and duties under the  
SEND Code of Practice.

## Education, Health, and Care Needs Assessment Workshop

### **Requesting an EHC Needs Assessment**

Suitable for early years SENCOs and professionals applying for an EHC for a  
child in their care.

#### **Course Description:**

Practical guidance on writing a request and understanding the legal timelines.  
These workshops are for early years SENCO's and professionals who are applying  
for an education, health and care needs assessment for a child/child in their  
setting.

## Implementing the Graduated Response

### Using the SEND Support File

Suitable for all EY professionals who are supporting children with emerging SEND and disabilities in their setting.

#### **Course Includes:**

Understand the key documents from 'My SEND Support File' and how they sit within the graduated approach to supporting children with SEND

Learn how to use these documents to support children with SEND in the setting

## SENCO Training

### Practice Guidance for EY SENCOs

Suitable for all EY SENCO's who are new to the role or who have not accessed training for some time and require a refresher.

#### **Course Includes:**

This is a very practical course covering your role as a SENCO, including:  
Understanding the graduated response, how to support colleagues in your setting,  
Working with parents and other professionals,  
Understanding some of Croydon's pathways and processes.

This session will be delivered by a member of the Early Years SEND team – please see the date for details of the trainer

# EVENTS

## SENCO Forum

This session is suitable for all EY SENCOs.

The SENCO Forum is an opportunity for SENCOs to network and share good practice.

Develop your knowledge and experience as a setting SENCO and gather a range of information on SEND funding, training, initiatives and practice and provision to take back to your setting.

### What to expect:

The Early Years SEND Team will facilitate and lead these forums, sharing important updates for SEND and Inclusion with the sector from local and national strategies and initiatives.

Guest Speakers from a range of relevant professionals and agencies providing advice and information related to topics that the sector may find beneficial and interesting.

Summer Term SENCO Forum -

Date: Wednesday 3rd June 2026  
4:30pm-6:00pm

All early years nurseries and childminders will receive an email with the MS Teams invitation link for the above session in the Summer Term.

## April – July 2026

SEND Course Name

Date and time

**Implementing the Graduated Approach- Guidance on Using the SEND File**

**Monday 27<sup>th</sup> April**

Time – 9:30am- 12:30pm

Trainer: Daisy Frampton

To book this course, please click on the following link or cut and paste into your browser:

<https://www.eventbrite.com/e/1986434939377?aff=oddtcreator>

**Requesting an EHC Needs Assessment**

**Friday 8<sup>th</sup> May**

Time – 10:00am- 11:30am

Trainer: Dipti Mohanty

To book this course, please click on the following link or cut and paste into your browser:

<https://www.eventbrite.com/e/1986434457937?aff=oddtcreator>

**Practical Guidance to the Role of SENCO**

**Thursday 21<sup>st</sup> May 2026**

Time – 9.30am – 3.30pm

Trainer: Anya Odartey

To book this course, please click on the following link or cut and paste into your browser:

<https://www.eventbrite.com/e/practical-guidance-to-the-role-of-senco-tickets-1986432806999?aff=oddtcreator>

**Implementing the Graduated Approach- Guidance on Using the SEND File**

**Friday 12<sup>th</sup> June**

Time – 9:30am- 12:30pm

Trainer: Daisy Frampton

To book this course, please click on the following link or cut and paste into your browser:

<https://www.eventbrite.co.uk/e/implementing-the-graduated-approach-guidance-on-using-the-send-file-tickets-1986433635477?aff=oddtcreator>

**Supporting Behaviour for Children with SEND**

**Wednesday 17<sup>th</sup> June**

Time – 9:30am- 1:00pm

Trainer: Terri Watts

To book this course, please click on the following link or cut and paste into your browser:

<https://www.eventbrite.co.uk/e/supporting-behaviour-for-children-with-send-tickets-1986434029656?aff=oddtcreator>

**Requesting an EHC Needs Assessment**

**Friday 26<sup>th</sup> June**

Time – 10:00am- 11:30am

Trainer: Daisy Frampton

To book this course, please click on the following link or cut and paste into your browser:

<https://www.eventbrite.co.uk/e/requesting-an-ehc-needs-assessment-tickets-1986434457937?aff=oddtcreator>

**Practical Guidance to the Role of SENCO (online session)**

**Thursday 2<sup>nd</sup> July**

Trainers: Daisy Frampton and Dipti Mohanty

Time – 9.30am – 3.30pm

To book this course, please click on the following link or cut and paste into your browser:

<https://www.eventbrite.co.uk/e/practical-guidance-to-the-role-of-senco-online-session-tickets-1986434939377?aff=oddtcreator>

*Locality Workshops run by your Locality Inclusion Lead will be advertised separately.*

## **Summer Term Early Years SENCO Forum**

**Wednesday 3<sup>rd</sup> June 2026**

**4:30pm-6:00pm**

You are not required to book a space for this session. All settings will be emailed the invitation to the SENCO forum – **please contact your Locality Lead if you have not received this by the 29<sup>th</sup> May 2026** to ensure we have the correct email address.



## EYSEND TEAM CONTACTS

**General SEND Enquiries:**  
0208 604 7263

**North Locality:**  
[Anya.Odartey@Croydon.gov.uk](mailto:Anya.Odartey@Croydon.gov.uk)

**Central Locality:**  
[Dipti.Mohanty@croydon.gov.uk](mailto:Dipti.Mohanty@croydon.gov.uk)

**South Locality:**  
[Daisy.Frampton@croydon.gov.uk](mailto:Daisy.Frampton@croydon.gov.uk)

**Team Email:**

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**Portage Team:**  
[Helena.Nikiel-Dabrowska@croydon.gov.uk](mailto:Helena.Nikiel-Dabrowska@croydon.gov.uk)  
[Fiona.Unwin@croydon.gov.uk](mailto:Fiona.Unwin@croydon.gov.uk)

**Senior Inclusion Practitioners:**  
[Kerry.Collier@croydon.gov.uk](mailto:Kerry.Collier@croydon.gov.uk)  
[Rachel.Smith@croydon.gov.uk](mailto:Rachel.Smith@croydon.gov.uk)

**Interim SEND Team Manager:**

[Terri.Watts@croydon.gov.uk](mailto:Terri.Watts@croydon.gov.uk)



## RECEIVING YOUR MS TEAMS WORKSHOP INVITATION

The training sessions are delivered online via Microsoft Teams.

Once you have registered your place on the EVENTBRITE booking link, you will receive an email to confirm your registration. You will then receive your MS TEAMS Invitation via EVENTBRITE the week before your training date, then a follow up reminder the working day before the event and on the day.

Please note that our training courses are popular and therefore if you are no longer able to attend, please cancel your place. You can do this through your **Eventbrite account > Tickets > Cancel.**

Or you can email the Early Years SEND team on  
[EarlyyearsSENDteam@Croydon.gov.uk](mailto:EarlyyearsSENDteam@Croydon.gov.uk)

Repeated failures to attend events may result in the Early Years SEND team.  
refusing future bookings for events.

PLEASE NOTE THERE IS NO MAKATON TRAINING AVAILABLE FROM THE EY  
SEND TEAM THIS TERM. PLEASE CONTACT THE MAKATON CHARITY  
DIRECT FOR YOUR NEAREST TRAINING.

<https://makaton.org/>

