

## Croydon Free Entitlement Parental/Carer Agreement

### Parent/Carer Declaration Form for 9 months 2-, 3- & 4-year-old children

There are 4 types of early years funding, all funding begins at the start of the following term after a child becomes 9 months, 2 years or 3 years or 4 years.

Criteria information: <https://www.gov.uk/help-with-childcare-costs/free-childcare-and-education-for-2-to-4-year-olds>

Age	Annual amount	Eligibility	Code	Staff signature & date
9 months & 2YO eligible parents	570 hours	Criteria based	e.g. 5000 123 4567	
2YO disadvantage	570 hours	Criteria based	e.g. A1B2C3	
3YO & 4YO universal	570 hours	Available to all	n/a	
9 months, 2YO, 3YO & 4YO eligible parents	Additional 570 hours	Criteria based NI no.:	e.g. 5000 123 4567	

This agreement is between the parent and provider listed below:

Parent/carer:	
Address:	
Postcode:	Proof of address seen: e.g. utility bill and date
NI Number:	Parent Date of Birth:
Name of child:	Date of birth: Proof of date of birth seen: e.g. birth certificate / passport and date
Address (If different to above):	
Post Code:	
Name of provider:	
Address	
Post Code:	

Please indicate whether you are claiming your funded hours as either a:

Stretched offer of \_\_\_\_\_ hours over \_\_\_\_\_ weeks

**OR**

Term time offer with term lengths as shown:  
Summer 13 weeks, Autumn 14 weeks & Spring 11 weeks

Please indicate how you are claiming your funded hours:

I confirm that my child does not access funding with another Croydon private provider, maintained nursery class, school or with any provider in another Local Authority

**OR**

My child will access \_\_\_\_\_ hours per week of their entitlement with the provider named above.  
My child is also accessing \_\_\_\_\_ hours per week of their entitlement with the provider named below.

Name of provider:
Address:
Post Code:
Local authority if not Croydon:

**Please tick to show that you agree to the following conditions:**  (tick here)

- I understand the provider will not charge me for the funded hours.
- If I ask my provider to supply additional services and/or provide extra hours beyond the funded hours detailed above, I agree to pay any applicable fees for these additional services and/or extra hours.
- I acknowledge that if I move my child to another provider without giving 4 weeks' notice in writing I will not be able to claim the 2-year-old, universal or extended hours in the new setting until the end of the 4-week period as the original setting claims this in lieu of notice.
- I agree that if 2 or more providers try to claim funding for the same period, I will be responsible for any fees that the provider cannot claim if my child has been attending the setting.

#### **Newly registered organisations**

- If the setting you are accessing is new and has not yet been graded by Ofsted, Croydon Council will fund the child until advised of the Ofsted inspection grade.
- All children will continue to be funded if the setting is graded 'Outstanding', 'Good' or 'Met'.
- If the setting is graded 'Requires Improvement' then Croydon Council reserves the right to cease 2 year old funding at the setting but will continue to fund your child as long as you choose to stay.
- If the setting is graded 'Inadequate' then we will continue to fund your child there as long as you choose to stay but the setting will not be able to offer funding to new children.

**Please read the following statement and confirm your agreement to it by signing below:**

I understand that if I have given any false or inaccurate information on this form, I may be asked to reimburse the funding to the provider.

I understand that Croydon Council may perform background checks on the system and that I am required to present the provider with:

- evidence of my address
- a copy of my child's birth certificate or passport as proof of his/her date of birth
- evidence of eligibility for funding entitlements (recorded overleaf and subsequently verified by the provider)

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

Provider signature: \_\_\_\_\_

Date: \_\_\_\_\_

- If you receive any of the following benefits, the setting can claim additional Early Years Pupil Premium (EYPP) on behalf of your 9 month, 2-, 3- and 4-year-old to support your child in the setting. Please therefore provide the requested information below.
- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit

Children who are looked after or adopted are entitled to EYPP subject to sight of relevant documentation.

	Parent/Guardian 1	Parent/Guardian 2
Last name		
First name		
Date of birth		
National Insurance Number		
National Asylum Support Service (NASS) Number		

**Disability Access Fund (DAF) declaration**

Any 9 month, 2, 3 or 4 year old children who are in receipt of child Disability Living Allowance and are accessing funded hours are eligible for DAF. This is a fixed annual payment made to the setting and cannot be split between more than one setting nor transferred.

Please provide your child's DLA award letter if you wish this setting to claim DAF.

**Data Protection Statement**

For the purposes of Data Protection Act 2018 (the 'Act'), Croydon Council is the data controller in relation to all personal information you provide on this form. We are committed to protecting your privacy when you use our services. Please click here to view the full privacy notice. [Croydon Council Education Privacy Notice](#)